



DRUMALIS RETREAT AND CONFERENCE CENTRE

SISTERS OF THE CROSS AND PASSION
47 GLENARM ROAD LARNE COUNTY ANTRIM
BT40 1DT



PERSON SPECIFICATION

DIRECTOR DRUMALIS RETREAT CENTRE

Essential

Qualifications, Training and Experience

- ↪ Bachelor's degree and or 4 years' experience in hospitality management or church management or any satisfactory combination of experience and training that demonstrates the ability to perform the necessary duties.
- ↪ Evidence of continuing professional development, including management and leadership development.
- ↪ Proven track record of success gained in a multi-disciplinary environment over a significant number of years, including experience of working in an organisation of considerable size.
- ↪ Evidence of experience of building and maintaining effective relationships across large organisations.
- ↪ Experience of contributing to and developing strategy at a high level. This includes having effective negotiating skills
- ↪ Basic knowledge of Charity Law is desirable but training can be given.

Competencies to be tested in selection process

- ↪ Leads effectively, ensuring the team, together, share the vision for Drumalis
- ↪ Creates a healthy and safe working environment where staff wellbeing is promoted and supported.
- ↪ Communicates clearly, regularly and inclusively with staff. Transparency and honesty will help build effective relationships where an atmosphere of partnership is sustained.
- ↪ Has a clear understanding of Governance issues, especially Health and Safety, and Risk Management?
- ↪ Experience of Staff Management which values the views of all staff, respecting equality, diversity and inclusion.
- ↪ Ensures all decisions, actions and behaviours are based on ethical principles.
- ↪ Is open to change, and willing to learn from mistakes. Always seeks best practice.

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